

Kansas Criminal Justice Information System (KCJIS) Committee
November 10, 2014 1:30pm-3:30pm
Room 269, Judicial Center
APPROVED

Committee Members in Attendance:

Secretary Jim Clark, Ks Department of Administration, Vice Chair; Ed Klumpp, Chair, Kansas Association of Chiefs of Police(via teleconference); Leslie Moore, Kansas Bureau of Investigation; Capt. Lance Royer, Kansas Sheriff's Association; Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (via teleconference), Harold Sass, CIO, Kansas Department of Corrections; Capt. Brad Gilges, Franklin County SO, 911 Director, APCO; Lt. Justin Bramlett, KHP; Kelly O'Brien, CIO, OJA.

Others in Attendance:

Gordon Lansford, KCJIS Director; Brad Burke, Counsel, KDOL; Don Langford, Wichita PD; Don Cathey, KHP; Nicole Hamm, KBI; Mary Chambers, KDOC, Juvenile Services; Capt. Chris Kostelac, OPPD; Denise Wheeler, KBI (via teleconference); Mark Thurman, CIO, KHP; Jana Best, Wichita PD; Kevin Reiser, Wichita PD.

Welcome, Approval of the Agenda, Approval of the Minutes:

Secretary Jim Clark, KCJIS Vice-Chair, called the meeting to order in lieu of Chair Ed Klumpp, who is attending via teleconference.

Changes to the Agenda:

- Discussion of the minutes and distribution timing
- Venue for the 2016 KCJIS Training Conference
- Offer from SAS for Introductory Version of Visual Analytics, good until year end.
- Johnson County SO and PD Meeting update (held last week)

Approval of the Minutes:

There was no discussion and/or suggested changes to the October meeting minutes. Capt. Lance Royer moved to approve the minutes and the amended agenda, seconded by Leslie Moore. Motion carried.

Minutes Distribution and Timing:

Based on feedback received this month, Ed Klumpp reviewed our previous discussions. He stated that our goal was to get the "approved" minutes, from the previous meeting, emailed to the committee within two business days of approval. The other issue is whether or not we want to release draft minutes prior to their approval. Ed believes it creates confusion when draft minutes are distributed because they may contain issues that are not stated correctly. Lance stated that distributing the approved minutes within two days will resolve the issues that came to his attention in the last two days. He further stated that he is in agreement with Ed that draft minutes should not be distributed. Brad Gilges disagreed and believes they should be labeled "draft" and distributed right away so that constituents know what was discussed at the meeting. Secretary Clark asked what the issue is. Lance stated that it appears to be a "distribution" issue based on local processes and procedures, primarily to do with the 911 Directors. 911 Directors do not receive any of the minutes unless someone forwards them. The

discussion further revolved around “posting” minutes on various websites to make them available. Brad stated that he had not been sending them out to 911 Directors but that he could. Lance stated that Scott Ekberg has been added to the distribution list, which might help the distribution. The two day distribution resolves issues that were previously discussed. It does not resolve the issue of distributing “draft” minutes which he believes to be a great risk because individuals/agencies might mistakenly take them as final and make incorrect decisions based on incorrect information. Lance suggested sending out the agenda with the approved minutes. Ed stated that we need to be “aware” of any action we take, which needs to be distributed immediately, and to make appropriate provisions to inform those who need to know of those decisions. Brad asked if the minutes are posted on the KCJIS Portal. Leslie Moore said they are not currently posted but that can be done. Brad said that would help. Leslie said they could be added to the KBI website, which is a public site. Leslie stated there are other situations that require them to post on both public and private (KCJIS, token required) websites and minutes could be done the same way. Most were in agreement that would be a good solution. Recommendation was both agenda and minutes. Leslie asked if she should just start with current minutes. Lance suggested that posting all 2014 activity would be a good solution and most agreed. Ed asked the group if that would work and all agreed except Brad. Secretary Clark suggested we try this and if it doesn’t meet the needs of the users then we can revisit it at a later date. All agreed.

Venue for 2016 KCJIS Conference:

Ed Klumpp asked for guidance from the committee regarding location. He updated the group on discussions he has had with the new owner at the Atrium Hotel and Conference Center in Hutchinson, formerly the Ramada. He stated previously he had been asked to consider other location such as Wichita and discussion ensued regarding which venues might be considered. Discussion was held regarding location. Don Langford updated the committee on the Drury Broadview and that it was all updated and very nice. He further recommended that Wichita would be a good location. Lance suggested Wichita would be good and suggested the Drury, the Holiday Inn at Kellogg and Rock, and the Doubletree at the airport, and maybe others. We haven’t been to Wichita since 2006. Ed said Wichita would have a higher cost and we should include Hutchinson just for the price. We might have to raise the registration price if we go to Wichita.

Guests:

Secretary Clark noted that we had guests from Wichita, welcomed them, and asked them to introduce themselves. He noted that Don Langford was attending his last meeting prior to his retirement. Don expressed his appreciation to the committee and said he always looks forward to attending and the discussions being held, which he reports back to WPD and the information is of value to the entire agency. Kevin Reiser and Jana Best were introduced. Kevin will be Don’s replacement; Jana is the Records Supervisor for WPD. Everyone expressed their appreciation to Don for his continuing advice and counsel, which has been very helpful to KCJIS as it grows and changes are made. The entire committee wished him well in retirement. Leslie Moore noted that Don was a tremendous help to the KBI and was the “go to” person in WPD for “everything”! Don expressed appreciation to the KBI for including WPD and it has been beneficial.

SAS introductory offer on Visual Analytics:

Gordon Lansford brought to the attention of the committee the SAS offer good until year end. Secretary Clark noted that the state has an enterprise license with SAS that may be of some value. Short discussions with questions were held regarding coverage, licensing, hardware, etc. Contact should be to Val Cherry of SAS if any agency has an “interest” in taking advantage of this offer.

Lenexa PD, Johnson County SO and other local PD's in Johnson County:

KCJIS was invited to a meeting with most law enforcement agencies in Johnson County along with the KBI and KHP to discuss “advanced security” or “advanced authentication” which is currently in development at the KBI. They have an immediate need to use portable, wireless devices and need guidance in moving forward. Captain Chris Kostelac, OPPD, said all Johnson County agencies use the same RMS and want to work towards an acceptable solution. They were told by the KBI they are responsible for their own data and Chris believes they are. However, they would like to be working with the KCJIS as it relates to wireless devices such as I-phones and I-pads because they want to move forward quickly but don't want to build something they have to throw out when KCJIS completes their current work on “advanced authentication”. They need to know how to move forward in using these tools without going down the wrong path and breaking existing or future processes and procedures. There were about 25 in attendance. They want to know how to leverage the RSA token and/or move towards future solutions. It was noted that the KBI's effort on advanced authentication is still about two years away from implementation, best case. There appear to be many choices from the commercial sector and they are learning more as time goes on but need advice and counsel from KCJIS on general direction. There was also agreement to take what was learned at the meeting and meet again after the first of the year. There was good discussion and agreement between all involved. Don Langford noted that WPD has worked with the KBI and is making process. Secretary Clark noted that the Governor has added this to his list of priorities and that he believes we are all working to a common solution. He further noted that he has become aware of the extent of varied discussions and potential solutions that are underway across the state and up to the feds, not just in criminal justice but all domains within the state. He summarized by saying he knows that ten solutions for the same problem are not cost effective and probably don't work well together, so there will be efforts under his guidance to have all agencies works towards a “few” solutions that work across all domains. It's a bigger deal than just KCJIS. Lance Royer asked if KCJIS has “standards” and it was noted that KCJIS Policy and Procedure includes those but it has not been updated to include Version 5.3 which was just released by the FBI, but need to be. Don Cathey noted that 5.3 is available on the KCJIS Launchpad but that the guidance is “very general”. He said that the factors need to be tied to the individual, not to the device, per se. “Smart Cards” are a potential solution. Chris Kostelac asked that cost be considered because the locals have to foot the bill. The Secretary noted that additional vendors have just been added to the state contract that are less expensive. Gordon noted that we need to continue the discussion and include KHP and KBI.

Discussion of By-Laws:

Ed Klumpp noted that he believes he has included everything in the current draft of the by-laws that was requested. He noted also that he took the liberty of rearranging some of the information to make it more readable and cohesive. He said he knew he was late in getting it to the committee but had been distracted with other matters. Secretary Clark asked everyone to read the current version and have your comments to Brad Burke by Nov 24th. Brad asked that you individually email him directly and he would gather all the input and produce a final draft for a decision. Leslie Moore asked us to clarify the odd and even years, who is currently assigned, and the definition of “year”; fiscal or calendar? To clarify, there was a motion by Capt. Lance Royer and seconded by Lt. Justin Bramlett that Leslie Moore is the current fiscal year representative to the Executive Committee. Motion carried.

Don Cathey asked what you do in the event of a tie vote on the Executive Committee. After discussion it was decided to take out Section 5, so there will only be three voting members, and the Secretary only votes in case of a tie. The Secretary wants to vote on this in December so we can start the New Year with by-laws in place.

Report on the balance of NCHIP grant funds and enhancements to FullCase:

Gordon Lansford reported that there were approximately \$58,000 remaining in NCHIP funds from the KBI, which were delegated to OJA, which chose to use them to implement selected enhancements that have been on the “request list” for at least 3 years. The FullCase Development Committee reviewed the list and selected about 10 enhancements to implement, to be complete by the end of the year. Kelly O’Brien asked if there was a list of enhancements and could he receive a copy?

Status Report on Jail Inventory and Victims Notification:

Brad Burke, reported that the KDOL has a grant from the US Dept. of Labor to create a statewide jail database to combat unemployment fraud. This anticipates that the jails (Sheriff’s) would participate and that Victims Notification would be a valuable capability to local prosecutors and law enforcement and would provide incentive for the jails to work with KDOL to implement this as quickly as possible. Some jails already provide this data but they don’t get anything in return. The vision is to create a web-based system that can be compared to unemployment records to identify those who are receiving benefits fraudulently. There are other state agencies that can also benefit from access to local jail data to detect fraud and better control benefits. Collectively the state agencies benefitting from the data will provide financial support for ongoing costs. All of the information will be available to law enforcement at no cost and victims would be provided information at no cost. KDOL is entering into an interagency agreement with Kansas.Gov and with the approval of purchasing. There will be a joint planning process to insure that all stakeholders’ needs are met in the requirements, followed by an RFP process. KDOC and KSAG victims’ notification representatives have been actively engaged in the process. Kansas.Gov will be responsible for heading up the process leading to the RFP. He believes that both Kansas.Gov and Appriss will be among the competitors responding to the RFP. This is a voluntary system so no one is required to participate. Don Langford asked what the responsibilities are for the counties. There will be local costs, especially for those smaller counties who need help with technology. Brad stated that the cost analysis needs to be completed to determine how much and who pays what. There are many unanswered questions that need to be determined prior to the issuance of an RFP. Brad’s goal is to have an RFP on the street by year end, although he thought that was optimistic. All data will be public data, but data ownership is still a question. It is free to the public also. Brad suggested we need the buy-in of the sheriffs. Gordon noted that Sandy Horton, Director of the KSA, has been actively involved.

Subcommittee Reports:

- **Circuits Subcommittee** report by Chair Leslie Moore:

The meetings were held and the conclusion was reached to ask the legislature to raise the funding formula from the current 2.9% to 4.9% or so. Other options would be to ask the legislature to fund the “overage” above the current funding. An additional option would be to ask the legislature to fund all circuit costs. The KBI is not going to anything on its own; rather it will participate with KCJIS.

Ed noted that the most acceptable solution for the legislature would probably be just to increase the funding percentage. It was noted that a shortage of officers on the streets and highways could create a shortage in the future. He suggested that we ask for a percentage increase.

Secretary Clark asked if there was a “technical” solution and Leslie Moore said no there wasn’t. The shortage is about \$200K for the current fiscal year. When all the current bills are paid the fund will be broke. There was a request by the KBI to allow the fund to go negative and they were told no. The issue is current and will not be solved by future contracts. The Secretary will work offline for resolution. He believes there is some savings that could be recognized by consolidation of lines and

contract renegotiation. There were very few KCJIS lines that are actually not used based on the KHP survey.

Lance Royer moved that we ask the legislature to raise the circuit percentage to 4.9%. Seconded by Justin Bramlett. Motion carried. Leslie Moore will ask KBI legal to draft a bill for review at the December KCJIS meeting.

- **eStatute Subcommittee** reported by Chair Ed Klumpp:
Ed reported that the data elements have been discussed and the system requirements are final. There needs to be a final review and a response from Kansas to Analysts International.

Discussion of Statutory Duties of KSA 74-5702(c):

Ed Klumpp would like a discussion about the responsibilities of the committee under this statute and then pass it to Rules and Regulations Committee for refinement. The real challenge is the definition of a “substantive” change. Lance Royer asked how we enforce whatever it is we decide. Leslie Moore said this statute conflicts with others; for example, the KBI Directors has responsibility for the KSORT repository, which conflicts with this statute, theoretically. Mark Thurman suggested we focus on something simple such as defining “exchanges”. Further discussion suggested some basic data exchange formats/standards, The challenge is how to meet existing systems data exchanges and still look forward so that new standards like NIEM can be built into “new” systems that are developed. It should further state that new systems should be built to “national” standards, i.e., NIEM. We should draw on the currently approved “national” standards under the Global Reference Architecture. It is spelled out very simply in the DOJ website. Ed Klumpp suggested that he work with the subcommittee chair and work out a draft for the committee to discussion and decide.

Local Agency Reports:

Don Langford reported an actual incident in Wichita where the mobile fingerprint devices worked to identify an unknown, deceased person in a matter of minutes and they have been very happy with the product and will be expanding the number of devices in use beyond the test units.

Report from the Chair:

We will be working on the distribution of both the final and draft minutes. He will be scheduling a meeting of the Executive Committee soon.

Adjournment:

The meeting was adjourned on a motion by Lt. Justin Bramlett, seconded by Capt. Lance Royer. Motion carries.

Next KCJIS Committee Meeting: Monday, December 8, 2014, at the Judicial Center in Room 269.