

**Kansas Criminal Justice Information System (KCJIS) Committee**  
**October 13, 2014 1:30pm-3:30pm**  
**Room 118-N, Kansas Statehouse**  
**APPROVED MINUTES**

**Committee Members in Attendance:**

Ed Klumpp, Chair, Kansas Association of Chiefs of Police; Leslie Moore, Kansas Bureau of Investigation; Lt. John Ostenson sitting in for Capt. Lance Royer for Kansas Sheriff's Association; Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (joined after votes, via teleconference), Capt. Randy Moon, Kansas Highway Patrol (via teleconference); Harold Sass, CIO, Kansas Department of Corrections.

**Others in Attendance:**

Gordon Lansford, KCJIS Director; Brad Burke, Counsel, KDOL/KGGP; Don Langford, Wichita PD; Don Cathey, KHP; Nicole Hamm, KBI; Mary Chambers, KDOC, Juvenile Services; Capt. Chris Kostelac, OPPD; Denise Wheeler, KBI (via teleconference).

**Welcome, Approval of the Agenda, Approval of the Minutes:**

Ed Klumpp, KCJIS Chair; called the meeting to order and asked if there was a quorum present? There being six members present, the meeting commenced.

**Changes to the Agenda:**

Chris Bortz had emailed prior to the meeting that he could not attend and will also not make the November meeting. His update regarding "Online Crash Mapping" will be moved to the December meeting.

**Approval of the Minutes:**

There was discussion of the September meeting minutes with a clarification/change noted. Leslie Moore moved to approve the amended minutes, seconded by Harold Sass. Motion carried.

**Responses to Hotel Requests for 2015 KCJIS Conference:**

Ed Klumpp presented a summary of the three bids he had received for the conference. All three bidders had June 7 – 9, 2015 available. Discussion was held regarding the three bids. A motion was made by Lt. John Ostenson to accept the low bid from the Topeka Ramada Inn; seconded by Pam Moses. Motion carried.

**Status Report on RFP for Jail Inventory and Victims Notification:**

Brad Burke reported that [Kansas.Gov](http://Kansas.Gov) and Purchasing will be working with KDOL to develop a system that will gather jail inmate information and be able to provide that information to agencies that need it, the public, and victims, as needed. He stated that [Kansas.Gov](http://Kansas.Gov) can produce all needed capabilities for less money than the current offerings in the marketplace. There will not be any charges or fees to end users for the service, nor will jails have to make any changes to their systems to participate in using the system. There will be a central repository for "jail" inventory information and victim notification. Other states will be included as they are able. There will be substantial savings produced by the elimination of manual data entry by agencies who currently use jail inmate information in their processes. He stated that Dorthy Stucky-Halley with the Attorney General's office will be representing the needs of victims during the development process. There will be a development

team comprised of representatives from all user groups including the Kansas Sheriff's Association and the Victims Division of the Attorney General's office, and County and District Attorney's offices. They system development costs will be provided via a Federal Grant to the Kansas Department of Labor and it is expected the system will be operational in late 2015.

## Subcommittee Reports:

- **Circuits Subcommittee** report by Chair Leslie Moore:

The chair reported that the circuit fund will be in the hole approximately \$200K but to a shortfall in funds produced by the current 2.9% funding from court fees, primarily due to a decline in the number of traffic citations being issued. The KBI Director is requesting that (a) emergency funding be made available until the situation can be corrected, and (b) that the KBI be permitted to become "negative" in the fund until the situation is remedied. Ms. Moore reported that OITS is not currently separating the "line fee" from other services provided to the KBI and they will request the charges be separated so an accurate accounting of each can be made. Long term Mr. Moore believes the percentage will need to be raised to approximately 4.5% to 4.6% in order to properly fund the KCJIS circuits.

There was subsequent discussion regarding other options, including: (a) funding T1 lines only, (b) fund circuits directly by SGF, (c) leave the current percentage in place and fund the overage with SGF. It was suggest that the committee create one or more recommendations for presentation to the legislature.

It was asked what was discovered regarding how many of the circuits are NOT being used and the report indicated a very small number of less than 10. It was noted that at \$500 each that would not cover much of the shortfall. Ms. Moore noted that the KBI has not been invoiced for the months of July, August, and September 2014 so technically the fund is currently solvent but won't remain so when bills are received and paid.

- **eStatute Subcommittee** reported by Chair Ed Klumpp:

Ed reported there will be a conference call of all parties regarding the requirements for the eStatute system later this week. The system requirements have been in the hands of the stakeholders for over a week and it is expected this review will produce a better final product. The development should proceed quickly with a goal of being operational after the first of the year.

## Discussion of By-Laws:

- **Article IV: Subcommittees**

The discussion of the By-Laws was resumed from the last meeting midway through the discussion of subcommittees in Article III. It was noted that the numbering was not correct within that section and appropriate changes were made. There was a question about the naming of the sections and whether these were "committee" or "subcommittee", with an answer yet to be determined. There was also

discussion regarding the makeup of the committee noting that non-committee members were permitted to be included, which led to a discussion of adding language crafted to convey that “not more than three” of the committee members could be KCJIS Committee members. It was further noted that all decisions would be subject to the review and concurrence by the KCJIS Committee.

- **Article V: Director**

The discussion regarding the Director suggested that additional work needed to be done by the Executive Committee and that work would be done in the November and December time frame. It was decided that the Executive Committee would be the appointing authority with the approval of the full committee.

- **Article VI: Meetings**

There was substantial discussion regarding the terms “proxy” and “designee” in regards to who and how individuals would come to represent the committee members in their absence. The discussion concluded that this section needs to be clarified and there needs to be a decision on the definition of a “quorum” and that all meeting must be in compliance with KOMA rules.

- **Article VII: Amendment of Bylaws**

This section should be changed to specify that amendments would be presented as a “first reading” with a vote taken at the following months meeting.

A new draft of the By-Laws will be presented for consideration at the November KCJIS Committee meeting.

## **Discussion of Statutory Duties of KSA 74-5702(c):**

Postponed to November meeting due to lack of time today

## **Adjournment:**

The meeting was adjourned by the chair without a vote due to a lack of a quorum by the conclusion of the meeting.

Next KCJIS Committee Meeting: Monday, November 10, 2014, at the Judicial Center in Room 269.