

Kansas Criminal Justice Information System (KCJIS) Committee

August 11, 2014 1:30pm-3:30pm

Judicial Center, Room 269

APPROVED

Committee Members in Attendance:

Ed Klumpp, Kansas Police Chief's Association, Chair; Jim Clark, Secretary, Department of Administration, Vice Chair; Leslie Moore, Kansas Bureau of Investigation (KBI), Capt. Lance Royer, Kansas Sheriff's Association; Harold Sass, (KDOC) Kansas Department of Corrections; Kelly O'Brien, Office of Judicial Administration, Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (via teleconference), Capt. Randy Moon, Kansas Highway Patrol (KHP); Capt. Brad Gilges, Franklin County SO, Kansas Association of Public Communication Officers (APCO).

Others in Attendance:

Gordon Lansford, KCJIS Director; Brad Burke, Counsel, KDOL/KGGP; Lt. Justin Bramlett, Kansas Highway Patrol (KHP); Don Cathey, KHP; Mary Chambers, KDOC, Juvenile Services; Mark Thurman, CIO, KHP; Joe Mandala, CIO, KBI; Nicole Hamm, KBI.

Welcome, Approval of the Agenda, and Announcements:

Ed Klumpp, KCJIS Chair, called the meeting to order at 1:30pm. There were no changes to the agenda. The teleconference phone number did not work so those dialing in missed the first 20 minutes of the meeting while another was located and activated. The Chair noted this would be primarily a meeting to discuss technical and project status, although we had a small amount of business to conduct.

Additions/Corrections to Minutes

The July minutes were reviewed and accepted with two minor changes suggested by Ed Klumpp. Lance Royer made a motion to approve the Minutes and Kelly O'Brien seconded the motion. Motion carried. The chair made note that we have heard the need for more timely minutes and that will be implemented. The draft minutes as well as the draft agenda for the next KCJIS Committee meeting will be sent out shortly after the meeting is held. Members should reply with suggested changes in order to complete a reasonably accurate draft prior to the next meeting.

It was also noted that we need to email out the final version of the minutes for the May and June 2014 meetings. It was further suggested that the minutes be posted to the KCJIS Website.

Financial Report

Capt. Lance Royer reported no activity or changes to the previous financial report. The current bank balance is \$5,684.31.

Subcommittee Reports (as needed)

Leslie Moore, Chair of the Line Fees Committee reminded everyone that there would be a meeting of the committee this Thursday at 1pm at the KBI Annex (East Building).

The Chair noted that there would be additional discussions after we got our additional members online via teleconference.

Committee Assignments

- 1) The chair announced the appointment of Kelly O'Brien and Lance Royer as co-chairs of the Regulation subcommittee. Secretary Clark noted technical assistance with the regulation process would be available from personnel in the Department of Administration.
- 2) The chair reminded all subcommittee chairs they needed to identify the members of their committees and announce those selections in a meeting so we can record them in the minutes. It was also noted subcommittee membership does not have to be KCJIS committee members.

Project/Activity Discussions

3) Status Report of the KCJIS JAG Application

- a) Gordon Lansford reported that the KCJIS application was submitted with the recommended changes.
- b) He also reported that the Criminal Justice Coordinating Council would be considering the applications during August and the next KCJCC meeting would be in early September (around the 10th) at which they would approve or not approve applications which were received and met all of the requirements as set for in the JAG Application materials.

NOTE: Amber Norris and Pam Moses joined the meeting around 1:50 via teleconference.

4) Technical discussions of agency projects

- a) The chair noted the purpose of making the primary focus of this meeting the technical discussion was to restore a practice the KCJIS Committee used in the distant past of having the technical professionals to get together to discuss current and future KCJIS related projects and needs at a "down in the weeds" technical level. It is our intent to periodically dedicate a meeting to this purpose. It was also noted this meeting is not part of or an extension of the Project Planning and Coordination Committee. For today, we have an immediate need to 1) identify funding gaps in existing projects and needs to guide the chair and vice chair in seeking funding for those needs and 2) update our project list with the information the committee indicated during the July meeting they wanted added to that list. In addition, the ongoing goals of the discussion include helping us:
 - i) Develop KCJIS plans
 - ii) Educate the legislature on KCJIS programs and needs
 - iii) Identify current and future KCJIS related projects, their relationship to other systems/agencies, and identify potential points of collaboration.
 - iv) Provide a platform for exchange of ideas and potential resource sharing between the technical experts.
- b) The discussion was led by Kelly O'Brien who also provided a statement of need for the meetings.
- c) Kelly O'Brien, OJA
 - i) **E-filing** – Kelly reported that 10 counties have been installed and are operational, which accounts for approximately 65% of all filings in the state. He stated that OJA has plans to rollout e-filing statewide over the next 14 months or so. He also noted that training of both the courts and the users (attorneys) is critical to the success of the project.

- ii) **E-dispositions** – Kelly reported that all dispositions from the courts will be reported to the KBI via RAPID, and that they were still in the testing phase of the project. He also noted that he was sure Joe Mandala would have additional information he could add to the report.
 - iii) **Traffic dispositions** – Kelly noted that all traffic dispositions goes to DMV.
 - iv) **Fees for public access to information** – Kelly expressed concern that we all have valuable information that could be potentially used to increase cost recovery if it were marketed. For example, DMV “sells” information that is reported to it by the courts. He believes that we could do a better job of coordinating our efforts regarding the gathering and potential sale of “information” if we took the time and effort to have an organized methodology applying to all criminal justice agencies and the information they provide to other than criminal justice agencies.
 - v) **LSIR** – He noted that the courts would be implementing the LSIR (analyzes risk level of offender) statewide soon. There is training required and it is the Court Service Officers (CSO) who usually administers the LSIR.
 - vi) **E-Court** – Kelly reported that the most important funding was provided by HB2338 which is providing a “Filing and Case Management Fund”. The fund, in part, will provide approximately \$3.1M per year for the next three years, which will be used to implement a new, centralized, case management system that will be known as “E-Court”.
 - vii) **Electronic Work Load Balancing** – the legislature also asked the courts to implement the ability to electronically shift resources (people) as needed to allow court personnel in counties across the state to assist other counties/courts that were either permanently or temporarily over loaded, for a variety of reasons. E-Court will provide that capability.
 - viii) Ed Klumpp noted the need for E-Court to include ability to have secure communications between the court, prosecutors, and law enforcement especially for obtaining search and arrest warrants.
- d) **Discussion regarding cost of circuits**
- i) Mark Thurman, CIO, KHP noted that the future will hold even greater need for increased “bandwidth”. He believes the T1 capability that was recently implemented is not adequate to meet the increasing needs of the criminal justice community. He noted that many local law enforcement (LLE) agencies don’t use KANWIN/KCJIS circuits because they can’t afford them. He noted that many LLE’s go to the open market and get “twice as much bandwidth for half the money”.
 - ii) Ed Klumpp noted that this applies to other state agencies in the state. He noted that the “lines” usually go to the county courthouse, and there may potentially be savings by sharing lines
 - iii) There was discussion regarding the need for “uptime” vs. “cost” and sometimes we pay for more than we need. The discussion continued regarding whether mission critical applications such as those used by law enforcement could be conducted over “non-managed” lines that would cost less. It was noted by Harold Sass that 24 to 48 hour response time, as KDOC has experienced, is unacceptable!
 - iv) Secretary Clark asked, collectively how much bandwidth do we need? After discussion it was decided that we don’t know how much bandwidth we need today and/or tomorrow.
 - v) It was noted that OITS is “just another vendor” when it comes to circuits. Many in the room noted that Cox Communications is often a less expensive option and they have good customer support.
 - vi) Joe Mandala noted that there are “many issues” beyond just those on the surface that need to be discussed and resolved before making any decisions regarding KCJIS communications capabilities.
 - vii) Secretary Clark suggested that we provide “standards” for vendors to meet

- viii) Kelly thought that OITS must work more with the vendors and on buying what we need instead of a “one size fits all”.
 - ix) Secretary Clark suggested that we all need to be considering “virtual” or “shared” systems, where if you need 10 servers you buy 10; there might be peak times when you need more so you buy more server time when it is needed. Perhaps you pay for the number of users you have or just be able to buy the bandwidth you need.
 - x) Mark Thurman said it wouldn’t be hard to figure out what we need.
 - xi) Secretary Clark said we should have a “defined level of service”.
 - xii) There was discussion about what the standards would be and it was stated that “statute defines standards”. We probably have more research to do on that subject.
 - xiii) Ed Klumpp noted that KCJIS has the authority to “establish standards”.
 - xiv) Someone noted that OITS must coordinate the purchase.
 - xv) Secretary Clark noted that no one provides “service level agreements” except OITS via AT&T.
 - xvi) There was a discussion about how to measure the level of performance, i.e. four 9’s vs. five 9’s and it was determined that those are theoretical measures. Further discussion followed regarding what our actual level of service really was.
 - xvii) Secretary Clark said the new RFP’s are showing around 40% less cost than previous contracts, perhaps indicating that a competitive market is beginning to make a difference. He also stated that “purchasing” cannot set the standards; the users should set the standards and the SLA’s are not realistic.
 - xviii) Ed Klumpp noted that local law enforcement has a different “need” than departments that work 8 to 5. Mission critical 7x24 operations have different requirements.
 - xix) Don Cathey stated that redundant systems may or may not be a need.
- 5) **Joe Mandala** interjected that the new **KCJIS Security Architecture** will have three different levels of users: 1) Law Enforcement, 2) non-law enforcement, and 3) public, which should assist in implementing the needs within agencies.
- 6) **Harold Sass reported on KDOC** and Juvenile Services projects.
- a) He said that KASPER is being “refreshed”.
 - b) The Juvenile Services application that was being developed is being put on HOLD.
 - c) They are re-doing the Health Care systems.
 - d) After a question he stated that KDOC mainframe systems were severely at risk due to lack of qualified programmers and large bonuses being paid for same in the private sector. He stated that their “old” systems were, in his opinion, 3 to 4 years from potential failure due to lack of resources. They are migrating the systems to new program format.
 - e) In response to a question he stated the estimated costs to replace the systems was \$22m in 2004.
 - f) He also stated that they collect very large amounts of data. A great deal of this data is currently on paper and not electronic. They have had to take 5.5 million documents off line to keep the system working.
 - g) Health care systems are partially funded through contracts.
- 7) **Consideration of the States’ RFP for email.**
- a) Mark Thurman said a move to MS Office 365 would be good for law enforcement if the CJIS Security Officer (Capt. Moon) decides that the MS CJIS Amendment is satisfactory for use in KCJIS.

- b) Secretary Clark said there were several agencies that would potentially have large negative effects from the statewide implementation of MS Office 365 and that was not equitable for them. He further stated that whatever decisions will be made should be made by the end of the year.
- c) Several in the room said they would make the move to Office 365 pending a final decision. It was noted that depending on the level of need some agencies and some users would require the G3 version of Office 365 whereas some users could use a less expensive version. There was agreement around the table that it would be good to get a final decision so other pending decisions could be made.

8) Mark Thurman (KHP)

- a) The Law Enforcement Query Service was being developed and would be very useful to user agencies.
- b) There are about 250 agencies now using KLER.
- c) There is progress being made on the Commercial Vehicle side of the business, where data goes up to the Feds and back.
- d) He noted that CView and KTRIPS interface with KDOR.
- e) He stated that KHP is working on MDU 2-factor authentication using 1) fingerprints and 2) “Wave Tech” encryption.
- f) KHP is working with KDOR on fuel tax issues.
- g) Working with KCC on interfaces.
- h) Accident reports are accessible to the public on-line for \$5 per report. Mark also noted KDOT had reported to him paper accident reports cost them about \$7.50 to process and electronic copies cost them about \$1.50.
- i) He noted that KLER Justice Systems (RMS) is operational in about 30 agencies today. They are using concurrent licensing.
- j) He noted that E-Citations works well for the 105 district courts.
- k) It was noted that “statutes” need to be electronic in order for all users to be able to take advantage of the standardization provided.
- l) In response to the question, “Is the greatest need more money or more people?” Mark answered they are having difficulty in hiring for positions now due to low pay and other compensation/benefit issues. He noted they had lost some employees due to job offers of 25-30% increases over their state pay.

9) Joe Mandala (KBI)

- a) Joe reported that the new KCJIS Portal will go “live” next week.
- b) The KBI is “certifying” 50 courts using Tyler Technology software and the Wichita Municipal Court, to submit electronic dispositions.
- c) RAPID will go “live” in mid-March and is approximately 91% complete.
- d) KCJIS Security Architecture which as initially approved about two and a half years ago is completing the phase that includes initial “single sign on” (SSO). There is a current JAG application for approximately \$450K that will fund the next two phases, which include Identity and Access Management.

- e) KIBRS is the “highest” priority of those in the overall plan. Currently there is a plan requiring about \$200K in funding to be executed in 2017 to complete the needs assessment. This would involve surveying users across the state as to their needs for both input and output requirements.
- f) Registered Offender is close to rolling the interface with Offender Watch.
- g) Electronic Dispositions (tied to RAPID) is being implemented in conjunction with OJA and is in testing.
- h) Joe has asked that all members of the KCJIS Committee review the “Plan for Security Architecture Model”. It was agreed that it would be sent to Ed and Gordon who would distribute it to the members for review and feedback to Joe.

10) FullCase (Kansas Prosecutors System)

- a) Gordon reported that it is important to know that when OJA moves FullCourt to a centralized/cloud version (E-Court) that the prosecutors using FullCase need to make the move at the same time in order to maintain electronic compatibility between the two systems.
- b) There is also work being done on adding Electronic Dispositions to the current version of FullCase which was inadvertently left out of the implementation of RAPID.
- c) If the current plans are implemented FullCase should be delivering electronic dispositions from the prosecutors to the KBI by the first of the year.
- d) There are three large counties (Sedgwick, Wyandotte, and Shawnee) where the prosecutors use a commercial system called New Dawn. Gordon is working with Jeanette Clary in the Sedgwick County District Attorney’s office to determine if the vendor will participate in doing all three District Attorneys’ offices at the same time for a lower price.

11) Local Agency Reports/Comments

- a) WPD could not attend in person but submitted the following via email from Don Langford.
 - i) WPD is field-testing Automated License Plate Reader (ALPR) technology and during the test period recovered several stolen vehicles and plates. 70% of crime is related to vehicles and this technology opens the door for connecting the crime dots.
 - ii) Wichita Police is also field-testing MorphoIDent handheld fingerprint units with a goal of deploying five units across the city and in the crime lab. The MorphoIDent units are provided by the KBI and WPD appreciates access to this next generation technology.
 - iii) Wichita Police and City IT.IS met with KHP, KCJIS, and OITS in July to discuss security requirements and staffing request related to Office 365. The discussion helped clarify background check staffing being planned at the state level and the security requirements needed at the local level for compliance with CJIS in an Office 365 environment for data in transit and at rest.
- b) Brad Gilges inquired about the new KBI Portal activation last week and about the notification process. Notice went out but apparently did not reach everyone with an interest.

12) Adjourn and next meeting

- a) Motion to adjourn by Capt. Moon, seconded by Brad Gilges and the motion passed.
- b) The next KCJIS Committee meeting will be held on Monday, September 8, 2014 in room 269 at the Judicial Center.