

Kansas Criminal Justice Information System (KCJIS) Committee
July 14, 2014 1:30pm-3:30pm
Judicial Center, Fatzer Courtroom
APPROVED MINUTES

Committee Members in Attendance:

Jim Clark, Department of Administration; Leslie Moore, Kansas Bureau of Investigation (KBI), Capt. Lance Royer, Kansas Sheriff's Association; Ed Klumpp, Kansas Police Chief's Association; Kelly O'Brien, Office of Judicial Administration, Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (via teleconference), Capt. Randy Moon, Kansas Highway Patrol (KHP); Capt. Brad Gilges, Franklin County SO/911.

Others in Attendance:

Gordon Lansford, KCJIS Director; Brad Burke, Counsel, KDOL/KGGP; Don Langford, Wichita PD; Justin Bramlett, Kansas Highway Patrol (KHP); Don Cathey, KHP; Amy Kramer, KGGP; Chris Bortz, KDOT/TRCC Chair; Joe Mandala, CIO, KBI; Carla Boesker, KHP Audit; Nicole Hamm, KBI, Asst. Dir. ISD; Mary Chambers, KDOC, Juvenile Services.

Welcome and Announcements:

Jim Clark, KCJIS Chair; called the meeting to order at 1:30pm.

Additions/Corrections to Minutes

The May minutes were reviewed as amended and the June Minutes were reviewed for acceptance; minor changes were made. Lance Royer made a motion to approve the Minutes and Leslie Moore seconded the motion. Motion carried.

It was noted that as of July 1st with the revised KCJIS statute and membership that a quorum is now 5 of 9 members.

Project/Activity Discussions

1) Financial Report and KCJIS Conference Summary

- a) Lance Royer, presented the current financial status with a balance of \$5,684.31 in the bank and a summary report of the income and expenses of the 2014 KCJIS Conference indicating the same balance forward.
- b) This conference showed a net income over expenses of \$3,513.71.

2) KCJIS Circuit Fund Report and Discussion

- a) Joe Mandala, CIO, KBI reported that using the current run rate of the circuit fund we should expect the fund to decline to zero in September 2014. The funding source is not sufficient to cover the costs of the communications circuits used for KCJIS.
- b) Discussion pursued indicating both a need for a short term solution, which might be a supplemental request made by the KBI, and a long term solution to provide stable and consistent funding for the KCJIS circuits.
- c) Further discussion was held regarding who uses the circuits and who do not, and why. There was also discussion regarding the upcoming work effort of writing Rules and Regulations called for in the KCJIS Statute and the possibility of constructing those to reflect the usage of KCJIS

circuits. The discussion indicated that one option might be to fund only those counties who are in compliance with the Rules and Regulations and actually use KCJIS circuits.

- d) There was concern expressed about agencies using circuits that are not “managed”, and therefore potentially not as consistently reliable as those managed by the state and their vendor. Since the traffic over the lines is of a “mission critical” nature should counties be depending on services that do not meet the standards of the state managed network?
- e) No resolution was reached but it was determined that there needs to be immediate action and that a sub-committee be appointed to prepare recommendations to the KCJIS Committee on: 1) rules and regulations pertaining to KCJIS circuits, 2) potential funding sources, and 3) long term solutions that do not put KCJIS users at risk when performing mission critical roles for Kansas citizens.

3) TRCC Report

- a) Chris Bortz, TRCC Chair, reported that Zandra Myrick has taken a new job at KDOT and that a search has begun to fill the vacant position.
- b) He also reported that annually KDOT prepares a grant request to NTSHA and the request was completed and submitted on July 1, 2014.
- c) He noted that we normally hear the results of the grant request in the late August/September time frame.
- d) He reported that the next TRCC meeting will be held on August 14, 2014.

4) KCJIS JAG application

- a) The draft of the KCJIS JAG application was reviewed. Several changes were suggested by Capt. Moon. A motion was made by Lance Royer to approve the amended grant application; the motion was seconded by Leslie Moore, and the motion carried.

5) KCJIS Statute revised, effective July 1, 2014

- a) Secretary Clark noted that the KCJIS Committee can now officially begin operating under the new statute.
- b) Secretary Clark noted that under the revised KCJIS statute the Secretary of Administration would be serving as Vice-Chair and only vote in case of a tie.
- c) Secretary Clark opened the floor to nominations for Chair of the KCJIS Committee. Ed Klumpp was nominated by Lance Royer and seconded by Randy Moon. The motion carried and Ed assumed the position of Chair with Secretary Clark moving to Vice Chair.
- d) There was substantial discussion about filling the third of four positions on the Executive Committee and it was concluded that there was a need for a KCJIS “administrative” agency among the Executive Committee members; and further that it would alternate between the KBI and the KHP with even years being the KHP and odd years being the KBI; therefore, on a motion by Lance Royer and a second by Pam Moses; the motion carried and Leslie Moore, KBI, was elected as the third member.
- e) It was noted that on the Executive Committee with four members, three votes would be required for passage.
- f) To fill the fourth position Lance Royer nominated Brad Gilges who nominated Kelly O’Brien, who declined. Brad then seconded an earlier motion of Capt. Moon and he was elected to fill the fourth position.
- g) For Treasurer, Brad Gilges nominated Lance Royer to continue as Treasurer and Randy Moon seconded the motion, which carried.

6) Committee Chair Appointments

- a) The following were appointed as Subcommittee chairs:
 - i) KCJIS Policy and Procedure – Capt. Randy Moon, KHP
 - ii) Rules and Regulations – TBD
 - iii) Statutes – Ed Klumpp, KACP
 - iv) KCJIS Conference - TBD
 - v) Project Planning and Coordination – Leslie Moore, KBI
 - vi) Line Fees – Leslie Moore, Chair along with KHP, Lance and Brad (committee is just this year)

NOTE: Each subcommittee chair appoints their own members and the members do not all have to be KCJIS Committee members.

7) Project Discussion

- a) It was decided to move this discussion to the next meeting.

Adjournment:

Motion to adjourn was made by Capt. Moon and second by Brad Gilges.

Motion carried.

Next KCJIS Committee Meeting: Monday, August 11, 2014, Room 269, Judicial Center