

Kansas Criminal Justice Information System (KCJIS) Committee
June 9, 2014 1:30pm-3:30pm
Judicial Center, Room 269
APPROVED MINUTES

Committee Members in Attendance:

Jim Clark, Department of Administration; Gordon Lansford, KCJIS Director; Leslie Moore, Kansas Bureau of Investigation (KBI); Lance Royer, Kansas Sheriff's Association; Mary Chambers, Juvenile Justice Authority (JJA); Harold Sass, (KDOC) Kansas Department of Corrections; Ed Klumpp, Kansas Association of Chiefs of Police; Kelly O'Brien, Office of Judicial Administration; Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (via teleconference); Randy Moon, Kansas Highway Patrol (KHP).

Others in Attendance:

Denise Wheeler, KBI; Joe Mandela (KBI); Brad Burke, KDOL/KGGP; Don Langford, Wichita PD; Justin Bramlett, Kansas Highway Patrol (KHP); Don Cathey, KHP

Welcome and Announcements:

Jim Clark, KCJIS Chair; called the meeting to order at 1:30pm.

Additions/Corrections to Minutes

The May minutes were reviewed and accepted with minor changes. Ed Klumpp made a motion to approve the Minutes and Lance Royer 2nd the motion. Motion carried.

Project/Activity Discussions

1) JAG Grants timing update, KCJCC Meeting, Mission

- a) Adrienne Foster of the Governors Grant Program Office presented a summary of the KCJCC meeting pointing out important information for KCJIS and its agencies.
- b) There was a discussion of how the money has been spent and the priorities for the next four years as outlined in the 2014-2018 Strategic Plan.
- c) Mr. Foster explained that a change in the grant application schedule will take place between now and October 1, 2014. That change will shift the JAG grant year to October 1 through September 30 of each year and will cause this year's application approval process to change. Grant application will now be due on July 31, 2014, will be reviewed during August, and approved in early September, with funds becoming available to those approved on October 1, 2014. All KCJIS users should be notified.
- d) There was discussion about future funding and the KCJIS grant. It was decided that the director would email a draft of the grant to the committee prior to the July meeting so that a vote can be taken prior to the July 31, 2014 grant application deadline.

2) July meeting planning

- a) Ed Klumpp, Vice Chair of the KCJIS Committee, presented a letter to the committee outlining numerous items that need to be completed, or at least started, at the July meeting, when the revised KCJIS statute changes will take effect.
- b) The July meeting will include a major portion of the time devoted to a review of IT plans and projects. These will be presented by the CIO's of each agency. The intent of the meeting is to insure that all parties are knowledgeable of the plans and projects in other agencies, which will enable better cooperation and outcomes.

- c) The question was raised about the amount of space in Room 269 and it was decided to move the July meeting to the Fatzer Courtroom to provide more space for a larger group.

3) KCJIS Conference Summary and Debriefing

- a) A “thank you” was offered to all those who helped facilitate a successful conference; noting that attendance was larger than expected and the financial results were good.
- b) Initial estimates indicated that income was expected to be about \$11,000 with expenses around \$8,000, which would raise the ending KCJIS bank balance to something over \$5,000 to carry forward to next year.
- c) The initial results from the evaluations indicated that attendees were pleased with the content of the conference as well as the venue.
- d) Discussion was held regarding plans for the 2015 and 2016 conferences. Ed Klumpp presented an overview of possible locations in addition to Topeka and Hutchinson. Discussion was held around timing and other locations including Junction City, Manhattan, Lawrence, and Wichita.
- e) A motion was made by Ed Klumpp, and seconded by Leslie Moore, that the dates should stay the same (June) and that Topeka would be the site of the 2015 KCJIS Conference and Hutchinson would be the site of the 2016 KCJIS Conference. The motion carried.

4) KCJIS By-Laws/Rules & Regulations discussion

- a) Brad Burke presented proposed By-Laws and asked that they be taken under consideration and the members respond with comments to either himself or Gordon Lansford and not use the “reply to all” email capability.
- b) Rules and Regulations were discussed and there is work to be done to construct the necessary framework to support the revised KCJIS statute.
- c) It was suggested that the discussion would need to be continued to the July meeting after which there would be a committee appointed to bring back items to the KCJIS committee for consideration and decision.

5) NGA Grant Report

- a) Gordon Lansford reported that the NGA was convening a meeting of current NGA grant recipients and new awarded grant recipients. The meeting will be held in DC on June 17th and 18th. He suggested that it would be beneficial if someone from the committee in addition to himself could attend.
- b) The status of the grant is unknown due to a change of staff at the NGA, and significant time delay since there was any activity on the grant or communications with the three other states initially awarded the grant (Maryland, Pennsylvania, and Missouri).
- c) Discussion was held and it was decided that Ed Klumpp would attend as well and they would report back to the committee at the July meeting.
- d) Gordon Lansford reported that of the original \$30,000 NextGen Information Sharing Grant funds, after the trip to DC, that approximately \$25,000 would remain available in the grant.

6) Review of KCJIS Projects

- a) A discussion was held regarding the possible implementation of Automated Victim Notification and Statewide Jail Inventory. There are multiple ways to accomplish these needed applications, and the benefits would be spread beyond criminal justice to include the Department of Labor, KDHE, and DCF. There may be others who could benefit from knowing “who’s in jail”. The “prison” population belonging to KDOC already has a very good victim notification system and process; this new application would be used primarily at the local level, by prosecutors/law enforcement for victims’ notification, and the jail inventory could be used by law enforcement as well as other state agencies.

- b) There was a discussion regarding funding and there may be grant funding available via the Department of Labor. It would require a request from KCJIS and an approval by KDOL, followed by an RFP, which would probably be generated by KDOL in cooperation with KCJIS and KCJIS users to make sure it is very comprehensive.
- c) It was decided that a letter should be created from Secretary Clark, as KCJIS Chair, to the Secretary of Labor requesting the funds. The motion was made by Lance Royer and seconded by Mary Chambers. The motion carried.

7) Adjourn and next meeting

- a) Motion to adjourn by Ed Klumpp, seconded by Leslie Moore and the motion passed.
- b) The next KCJIS Committee meeting will be held on Monday, July 14, 2014 in the Fatzer Courtroom at the Judicial Center. It will accommodate a larger group since we will be having a “technology” discussion and it will include the CIO’s of various agencies.