Kansas Criminal Justice Information System (KCJIS) Committee
April 14, 2014 1:30pm-3:30pm
Judicial Center, Room 269
MINUTES

Committee Members in Attendance:
Jim Clark, Department of Administration; Gordon Lansford, KCJIS Director; Leslie Moore (KBI), Kansas Bureau of Investigation (KBI); Mary Chambers, Juvenile Justice Authority (JJA);Harold Sass, (KDOC) Kansas Department of Corrections; Ed Klumpp, Police Chief's Association; Kelly O'Brien, Office of Judicial Administration; Brad Gilges, 911 Providers Pam Moses, Kansas Association of District Courts (via teleconference) and Amber Norris, Kansas County & District Attorney Association (via teleconference).

Others in Attendance:
Zandra Myrick, KDOT; Brad Burke, KGGP; Don Cathey, KHP, Don Langford, Wichita PD and Adrienne Foster via teleconference

Welcome and Announcements:
Jim Clark, KCJIS Chair; called the meeting to order at 1:30pm.

Additions/Corrections to Minutes
March minutes were reviewed with no corrections. Brad Gilges made a motion to approve the Minutes and Ed Klumpp 2nd the motion. Motion carried.

Project/Activity Discussions

1) **KCJIS Treasurers Report**
   a) February bank statement was reviewed by the Committee and there were no changes since last month's statement.

2) **Legislative Update**
   a) KCJIS Committee Bill, Senate 402 was signed by the Governor last week and will become law on July 1, 2014.
   b) Ed sent a document to the Committee members for review of the Legislative items he considered pertinent to KCJIS.
      i) Opened discussion for questions or comments and there were none.

3) **KCJIS Bylaw Discussion**
   a) Brad Burke presented a draft framework document that was open for review and comments.

      i) Sections are available for Committee assignments; statutory path needs some work but is consistent with the bill that just passed.

      ii) Duties of the Director are based on notes taken from the last meeting.

      iii) A mission statement needs to be inserted. Governor's Grant office is searching for the mission statement.

      iv) The Quorum was changed to needing five members present.

      v) Committee needs to review the layout and content of the outline and decide if changes are necessary.

      vi) Ed suggested the Committee members review the document and email comments to Brad Burke prior to the next meeting and Brad will incorporate the changes as necessary.

4) **TRCC Update & RAPID Change Order Discussion**
   a) Zandra Myrick stated the big project being implemented is RAPID DUI tracking with the KBI taking the lead on. We are in the process of connecting the crash data to the system.
   b) The change order request affects OJA data that will not be available as originally planned so the vendor has to make changes to accommodate this missing data. This should not affect the schedule.
   c) TRCC has hired a Project Manager named Thad with the company Iteris.
      i) He will help out with several projects. He has taken the lead on e-Citation and is in the process of recasting the project with KITO. We hope to be able to include e-Statutes with the e-Citation project and are a priority of TRCC. Trying to figure out if it can be added to the current KITO plan. If not with e-Citations then it will be done separately.
      ii) Thad will be involved with the next strategic planning meeting for TRCC

5) **KCJIS Sub-Committees (Teams)**
   a) E-Statute – Chair, Ed Klumpp
   b) KCJIS Project Planning & Coordination – Chair,
   c) KCJIS Conference – Chair,
   d) KCJIS Policy and Procedure Sub-Committee – Chair, Randy Moon
   e) Rules & Regulations Sub-Committee – Chair,
   f) Send an email to Jim and Ed if you are interested in being Chairperson of one of the listed Sub-Committees.
   g) It was suggested to start discussing agency projects during the KCJIS Committee meeting quarterly beginning at the July meeting.

6) **Next Projects to be Supported by KCJIS**
   a) Gordon provided a current list of the KCJIS Project Dashboard for review and discussion.
   b) This list will be a working document for the KCJIS Committee any additions, corrections or removals should be reported to Gordon.
   c) Need to be prepared to determine the top four or five projects that the KCJIS Committee will try to help find funding for those projects.

7) **NGA Grant Update**
   a) We are waiting for a response from NGA and GGO regarding the NGA grant and what steps are needed to be taken next.
   b) GGO has contacted NGA to inform them they would be extending the project and are planning a meeting in the future but no date has been set for this meeting.

8) **KCJIS Conference Update**
   a) Reviewed the draft of conference content, discussed changes and suggested speakers.

9) **Review of KCJIS Projects**
   a) KBI
      i) Completed the CMS project, the KDOR vehicle project and we are on hold for KDOR driver indefinitely. Driver design has been tested and will have to be revisited.
      ii) CONNECT privacy piece is near complete.
      iii) CMS CAD interface REJIS is still in design. Riley County has committed to upgrading to the new FoxTalk protocol.
      iv) RAPID will be ready to go live July 1, we are in testing phase now.
      v) NLETS XML is 50% done.
      vi) iPatrol we have done some requirements gathering but it is vendor driven for implementing it within Kansas.
      vii) Federated system management and single sign on is close to being ready.
      viii) KSORT is in 24 agencies around the state, trying to integrate with NCIC, offender watch should be done by the end of the year.

10) **State and Local Reports**
   a) Brad Gilges discussed complaints from TAC's because they have to use tokens to enter employees and it hits six different websites to complete the task. Would like a way to fix this so it is not so cumbersome. Leslie Moore stated the new KACIS update will address most of these concerns.
11) **<u>Adjourn and Next Meeting</u>**
   a) **Motion to adjourn by Leslie Moore, it was 2nd by Brad Gilges and the motion passed. The next KCJIS Committee meeting will be held on July 14, 2014; 1:30pm-3:30pm; Judicial Center, Room 269.**