

**Kansas Criminal Justice Information System (KCJIS) Committee**  
**March 14, 2014 1:30pm-3:30pm**  
**Judicial Center, Room 269**  
**APPROVED MINUTES**

**Committee Members in Attendance:**

Jim Clark, Department of Administration; Gordon Lansford, KCJIS Director; Leslie Moore (KBI), Kansas Bureau of Investigation (KBI); John Ostenson for Lance Royer, Sheriff's Association; Mary Chambers, Juvenile Justice Authority (JJA); Harold Sass, (KDOC) Kansas Department of Corrections; Ed Klumpp, Police Chief's Association; Melanie Waters for Kelly O'Brien, Office of Judicial Administration; Brad Gilges, 911 Providers, Pam Moses, Kansas Association of District Courts and Amber Norris, Kansas County & District Attorney Association (via teleconference).

**Others in Attendance:**

Denise Wheeler, KBI; Scott Schultz; Kansas Securities Commission, Joe Mandala, KBI; Brad Burke, KGGP and Don Langford, Wichita PD,

**Welcome and Announcements:**

Jim Clark, KCJIS Chair; called the meeting to order at 1:30pm.

**Additions/Corrections to Minutes**

January minutes were reviewed and accepted with minor changes. Ed Klumpp made a motion to approve the Minutes and Leslie Moore 2<sup>nd</sup> the motion. Motion carried.

**Project/Activity Discussions**

**1) KCJIS Treasurers Report**

- a) January bank statement reviewed by the Committee and no changes since last month's statement.

**2) OJA Flags Update/Discussion**

- a) Melanie Waters discussed what is going on with Full Court and how it affects dispositions and setting the domestic violence flag. OJA needs to upgrade their system to be able to handle this.
- b) Firearms flag is yes if used in the act of a crime, no if not or unknown, this affects the disposition reporting.
- c) There are Federal laws and disposition requirements that will affect the firearms flag. Scott will take any suggested updates to the sentencing Committee meets on the 3rd Thursday or Friday of each month and KCJIS will have something prepared by the April 14th meeting to give to Scott for the changes. This will have an impact on Municipal Courts also.

**3) Legislative Update**

- a) KCJIS statutes goes to the Judiciary Committee on Thursday March 16<sup>th</sup> at 3:30pm. Ed Klumpp and Jim Clark will testify.
- b) Centralized database for scrap metal sales and prepaid phones to report electronically and searchable by law enforcement.
- c) Only PFA information is entered into the system and restraining orders will not be included. Restraining orders are handled by the SO.
  - i) Domestic violence is gaining ground and legislators want domestic violence reported electronically. Need a fiscal note on PFA, the fiscal note for domestic violence is covered under RAPID. The KCJIS enhancement has been denied and will most likely not be resurrected.

#### **4) Briefing on Victim Notification**

- a) Centralized jail database and victim notification has been heating up. A centralized jail database will become available to go along with the victim notification. AG Office, Sheriff's Assn, trying to get Chief's Assn. are all involved still have to figure out how to fund it. This data will be captured live within 5-10 minutes of being booked into jail.

#### **5) KCJIS Executive Committee and Sub-Committees**

- a) Brad Burke, KGGP and Emily from DofA will work on the bylaws.
- b) The Executive Committee will be comprised of the Elected Chair, Vice Chair and the Policy and Procedure Sub Committee
- c) Bylaws Executive Committee will be the appointed entity to oversee the KCJIS Director.
- d) Need to appoint a Rules and Regulations Sub Committee
- e) Adrienne has the mission statement
- f) Quorum rules
- g) Call-in attendees need to be included to vote
- h) Include information with proxy vote
  - i) Only need 5 voting members of the Committee for a quorum,
  - ii) Chair should be notified when voting members will not be present and is sending a designee.
- i) Reports
  - i) There needs to be monthly reporting of the financial accounts
  - ii) KCJIS minutes will be provided by appointee of the KCJIS Committee
  - iii) Executive Director will be responsible for notification of meetings.
  - iv) Records custodian will maintain the minutes and agenda files.
  - v) Need to have a public website created to house the minutes and agenda.

#### **6) KCJIS 2018 Strategic Planning**

- a) KCJIS 2018 Strategic Planning
- b) JAG grant opens in March and closes in June. Gordon will be collecting information from all agencies to complete the report. Training statistics are the important item to report but can be somewhat difficult to get from agencies. OITS is charging more than what the cap allows. KCJIS needs to ask for an adjustment so the funds can be corrected to allow it to be covered. Jim Clark will speak with Kirk about this and try to see if they can correct the amount this session or definitely done next year.
- c) Full court needs to be centralized and the price tag was last projected to cost around \$3-4 million.
- d) Strategic goals should show the benefits, how they work together and be tied to the spreadsheet..
- e) Jim Clark suggested the Committee needs to determine where KCJIS should be in 2018 this will help determine what our strategic goals will be.
- f) Need to have one of the monthly meetings set aside to discuss the long range strategic goals of the KCJIS Committee.

#### **7) Review of KCJIS Projects**

- a) KBI
  - i) Completed the CMS project, the KDOR vehicle project and we are on hold for KDOR driver indefinitely. Driver design has been tested and will have to be revisited.
  - ii) CONNECT privacy piece is near complete.
  - iii) CMS CAD interface REJIS is still in design. Riley County has committed to upgrading to the new FoxTalk protocol.
  - iv) RAPID will be ready to go live July 1, we are in testing phase now.
  - v) NLETS XML is 50% done.
  - vi) iPatrol we have done some requirements gathering but it is vendor driven for implementing it within Kansas.
  - vii) Federated system management and single sign on is close to being ready.

viii) KSORT is in 24 agencies around the state, trying to integrate with NCIC, offender watch should be done by the end of the year.

8) **Discussion of KCJIS Conference**

a) Reviewed the draft of conference content and discussed changes and suggested speakers.

9) **State and Local Reports**

- a) KDOR issue with undercover plates being ran and data being returned. A solution has been implemented with a final resolution to come soon. Watchdog alerts coming through the OpenFox system give instant notification.
- b) Wichita area would like to move to Office 365 Cloud Solution but it is not approved by KCJIS and this causes issues for having to maintain two systems. Don Langford says someone needs to intervene on this so it can get approval. It was found that the FBI has approved Microsoft to implement cloud computing and each agency will have to background all of their employees at each agency level.
- c) .

10) **Adjourn and Next Meeting**

a) **Discussion to have the meeting again next month at 1pm and everyone agreed. Motion to adjourn by Leslie Moore, it was 2<sup>nd</sup> by Brad Gilges and the motion passed. The next KCJIS Committee meeting will be held on April 14, 2014; 1:00pm-3:30pm; Judicial Center, Room 269.**