

Kansas Criminal Justice Information System (KCJIS) Committee
July 18, 2013 1:30pm-3:30pm
Judicial Center, Room 269
MINUTES

Committee Members in Attendance:

Gordon Lansford, KCJIS Director; Steve Montgomery (KBI), Kansas Bureau of Investigation (KBI); Randy Moon, Kansas Highway Patrol (KHP); Mary Chambers, Juvenile Justice Authority (JJA); Harold Sass, (KDOC) Kansas Department of Corrections; Ed Klumpp, Police Chief's Association; Amber Norris, Kansas County & District Attorney Association via teleconference; Kelly O'Brien, Office of Judicial Administration and Pam Moses, Kansas Association of District Courts

Others in Attendance:

Denise Wheeler, KBI; Don Langford, Wichita PD; Leslie Moore, KBI; Javier Barajas, KBI, Adrienne Foster, KGGP, Jill Stewart, KGGP and Brad Burke, KGGP.

Welcome and Announcements:

Steve Montgomery, KCJIS Vice Chair; called the meeting to order at 1:30pm. Adrienne Foster, Jill Stewart and Brad Burke with the Kansas Governor's Grant Program (KGGP) wanted to attend a meeting to get a better understanding of KCJIS.

Additions/Corrections to Minutes

July minutes were reviewed and approved with no corrections. Randy Moon made a motion to approve the Minutes and Ed Klumpp 2nd the motion.

Project/Activity Discussions

1) KCJIS Conference Planning 2013

- a) Randy presented a report for revenue taken in and of expenditures for the 2013 KCJIS Conference. This left balance to carry forward next year.
- b) We received favorable comments regarding the 2013 KCJIS Conference and the new format was well received. Most of the feedback received from the last minute survey put together was positive. The approach to extend the length of some of the presentations was positive. Several comments to add breaks into the schedule next year to ensure breaks are given.
- c) Would like to have the survey next year address the Conference content to ensure we are presenting the appropriate topics.
- d) Suggestion to have more positive type presentations for the luncheon session instead of the morbid death cases.
- e) The registration fee was accurate to cover the Conference costs.
- f) Ed made a motion to pay Ramada Inn for the 2013 Conference, Pam Moses 2nd the motion and the motion passed.

2) KCJIS Conference Venue for 2014 and 2015

- a) Currently have the 1st weekend in June, 2014 reserved at the Ramada in Hutchinson. Need to determine if we want to keep it scheduled in Hutchinson or move it.
- b) Discussion about choices of venues to request information. Ed will check on several and report back at our next meeting.
- c) Ed will let Hutchinson know we are going to look around and check if they will hold the dates. Ed asked for suggestions of Hotels/areas to check on.

- d) Ed asked if we wanted to stay at Ramada Inn Topeka for 2015. They are offering the state rate for rooms and the conference rents are reasonable. If we want to remain at Ramada Inn Topeka we need to sign the tentative agreement which we can back out of 90 days prior to the event. Randy Moon made a motion to keep the conference in Topeka for 2015 and authorize Gordon to sign the tentative agreement. Ed Klumpp 2nd the motion and it was passed unanimously.

3) KCJIS Security Architecture Assessment

- a) Held several meetings around the State in the Kansas City, Wichita and at KBI.
- b) Have finished the discovery work and will present the Executive overview at the August meeting.
- c) Would like to demonstrate CONNECT, LEO web portal and received funding from JAG grants to start building something. We will do some RFP's to select an appropriate product.

4) KCJIS Committee Visioning

- a) Review of handout on statutes to clarify KCJIS Committee functionality and capabilities.
- b) Action list of items to be reviewed is attached to the Minutes.
- c) It was decided to begin with the statutes to see if there were statutory changes to be made to clarify our authority. Once statutes have been reviewed we would review the function of the Director position and identify those expectations. The KCJIS Committee will be looking to find some consistent funding for the KCJIS network.
- d) Secretary McGivern was directed as by extension as the Vice Chair, Steve Montgomery was also directed to meet with the Chair of the Coordinating Council, Derek Schmidt, to brief him on some of the issues facing the KCJIS Committee. We were unable to get the meeting scheduled prior to this meeting but it is scheduled for July 9, 2013 with the Attorney General.
- e) Statute 74-5701
 - i) Establishment of Committee
 - (1) Discussion about Secretary of Admin as Chair instead of allowing the KCJIS Committee to elect or appoint a Chair.
 - (2) Suggest the KCJIS Committee pursue statute change to have an elected Chair and Vice Chair
 - (a) Minutes reflect this is a decision without opposition
 - (b) Elections should be held annually at the first meeting of the calendar year
 - (c) Chair and Vice Chair will hold annual terms
 - (i) Procedurally the Vice Chair will become Chair and a new Vice Chair will be elected annually
 - ii) Membership
 - (1) Discussion about Department of Administration participation in the KCJIS Committee.
 - (a) Decided to leave D of A out right now and can decide after fiscal discussion to put them back
 - (2) Discussion about how the Prosecutor's became members of the Committee
 - (3) Should add to statute to appoint non-voting members to attend meetings.
 - (a) Non-voting members to consider OITS, KDOT, DOR, TRCC, Attorney General, Municipal court, Municipal Prosecutor and Court Clerks
 - (4) JJA combined with KDOC and it eliminates them as an entity.
 - (a) JJA still has their Commissioner and Director, they are also still represented on the Coordinating Council but they will still function as before but under the direction of KDOC.
 - (b) ERO process will change all wording for JJA Commissioner in the statute to be removed. Brad Burke will check with the Revisor Office to see what the statutory change will be.
 - (5) The paid subsistence allowances, mileage and other expenses provided by K.S.A 75-3223 will remain in the current statute.
 - (a) This funding is available in the KCJIS grant for any member to utilize.
- f) Adrienne Foster offered to put an Administrative position in the Governor's Grants Office to be a paid position by KCJIS to provide meeting, fiscal, minutes, grant writing/administration and scheduling
 - i) KCJIS would control hiring, job description, etc. and the position would be a neutral entity.
 - ii) Need to create bylaws for the KCJIS Committee

- iii) Need to create a strategic plan for fiscal affairs
- iv) Need to update the current strategic plan
- v) Need to have some lobbying goals
- vi) Set up a meeting to complete the other statutes with Adrienne Foster as facilitator on August 5, 2013 from 1pm-5pm at the Judicial Center, Room 269.

5) State Agency Project Updates, as needed

- a) None presented

6) Local Agency/Association Updates, as needed

- a) None presented

Adjourn and Next Meeting

- a) **Motion to adjourn by Ed Klumpp and it was 2nd by Randy Moon. The next KCJIS Committee meeting will be held on August 12, 2013; 1:30pm-3:30pm; Judicial Center, Room 269.**