

Kansas Criminal Justice Information System (KCJIS) Committee
March 11, 2013 1:30pm-3:30pm
Judicial Center, Room 269
Topeka, Kansas
MINUTES

Committee Members in Attendance:

Gordon Lansford, KCJIS Director; Steve Montgomery (KBI), Kansas Bureau of Investigation (KBI); Randy Moon, Kansas Highway Patrol (KHP); Brad Gilges, 911 Providers; Pam Moses, Kansas Association of District Courts (via teleconference); Amber Norris, Kansas County & District Attorney Association (via teleconference); Mary Chambers, Juvenile Justice Authority (JJA); Harold Sass, (KDOC) Kansas Department of Corrections; Lance Royer, Sheriff's Association and Kelly O'Brien, Office of Judicial Administration

Others in Attendance:

Justin Bramlett, KHP; Amy Johnson, KHP; Don Cathey, KHP; Denise Wheeler, KBI; Javier Barajas, KBI; Joe Mandala, KBI; Leslie Moore, KBI; Don Langford, Wichita PD; Al Sneller, Overland Park PD; Jay Coverdale, Office of Information Technology Service; Walt Way, Office of Information Technology Service (OITS); Chris Bordts, KDOT and Gretchen Gleue, KDOT

Welcome and Announcements:

Gordon Lansford, KCJIS Director; called the meeting to order at 1:30pm. Gordon introduced the new Chair of the KCJIS Committee Acting Secretary of Admin, Mark McGivern.

Additions/Corrections to Minutes

February minutes were reviewed and approved with one minor correction. Lance Royer made a motion to approve the Minutes and Mary Chambers 2nd the motion.

Project/Activity Discussions

1) KCJIS Committee Treasurer Report

- a) Balance in the new established account is \$533
- b) Ed will be the second signatory on the account
- c) A copy of the bank statement was emailed to Gordon by Lance and is attached to the minutes.

2) Introduction of NG911 & ESInet MOU - Gordon

- a) Randy Moon mentioned once the KCJIS Committee approves the MOU it would need to be presented/approved by the Coordinating Council
- b) Randy asked if this MOU would cover the outdated MOU with OITS
 - i) Steve believes the OITS MOU still needs to exist due to funding being paid through KBI from the circuits' fund. If KBI were to lose funding for the T1 circuits we would need to be able to withdraw from the agreement.
 - ii) KBI would need to be a signatory on the OITS MOU.
- c) Discussed utilizing existing KCJIS circuits when applicable to provide redundancy for PSAP circuits.
 - i) This will provide redundancy for both agencies.
 - ii) Cost effective the PSAP would not have to pay for two circuits to obtain redundancy.
 - iii) There will be a common network switch between the routes of the KCJIS and PSAP networks protected by firewalls on each network.
 - iv) Each circuit will remain independent between the logical network (router, circuit and VRF).
 - v) There are some common components that could take down both networks, but they are not cost effective to address.

- d) KCJIS Committee will need to be a signatory on this and we will need Committee approval to make that happen. There will be modifications to this and there should be something in KCJIS policy. Steve will take a look at it from that perspective.
- e) Would like to put this back on the agenda for next month and maybe have Jay come back with an high level briefing of the proposed system.
- f) Steve will get legal opinion if the Coordinating Council needs to be involved in the signature of the MOU. If they do it may produce a time issue.
- g) Gordon expects the Coordinating Council to meet again in late April.

3) KCJIS 2013 Policy & Procedure “Draft” Introduction - Steve

- a) A summary of changes was provided as a handout
- b) In the past we have had both the KCJIS policy and CJIS Security Policy as two separate documents. The Sub Committee would like to adopt the CJIS policy as our main document and only document the differences in the KCJIS policy.
- c) Don Cathey has added helpful links to show where you can find guidance or KCJIS policy to better explain the item.
- d) Only introducing it today and asking for feedback to Steve in a couple of weeks so the Sub Committee can review. Would like to have the final draft available for the May meeting if possible.
- e) Place this topic back on the agenda for the April meeting to get approval.

4) Security Architecture Assessment Update - Steve

- a) KBI received a JAG grant to get an assessment of KCJIS security architecture. We are looking to modernize the connectivity to the KCJIS network (tokens, etc.). Whatever solution we go with it will still not be free.
- b) We should have a vendor on board within the next two or three weeks. They will spend a day at the KBI and then I would like to have members from this Committee in the Topeka area meet with the vendor also. Then we will travel to Kansas City to meet with users in that area, we will meet in Wichita area and maybe meet in one other location. We are trying to make sure we get input from small, medium and large agencies.
- c) Hope to have this going before our April 8th meeting.
- d) We hope to know what the new architecture will look like by June.

5) E-Statute Sub Committee Status - Gordon

- a) Statute Committee has met a few times this year and they have found a solution in Iowa they would like to use for a statute repository. Iowa has agreed to let us have their solution but we have not found funding to implement it. It could cost \$100,000 or more to implement the solution.
- b) Hope to have the system operational by next year’s legislation session.

6) E-Citation Status Report - Gordon

- a) We are wrapping up phase 2 of the project which was filling the repository with test data. We are ready to begin phase 3 by having users test against the test data.

7) KCJIS Conference 2013 - Randy

- a) Reviewed agenda that was provided as a handout
- b) Conference fees were agreed to be set at \$45
- c) Only have three vendor commitments so far. CPI is going to do the Sunday reception, AI will do the Monday reception and Ummel Group will provide registration bags. Mary has a vendor that may take a break.
- d) Amy hopes to have the registration link ready and up on the website by March 15th. We will post the link in several places to get the broadest possible advertising.

8) 2016 KCJIS Tactical Plan Update - Gordon

- a) Reviewed the draft tactical plan that was provided as a handout.

- b) Gordon would like input regarding how to make the DOJ standards understandable and readable in the tactical plan for the non-technical reader.
- c) Review the list for accuracy and I will add the updates from KHP and KBI that were sent last month.

9) State Agency Updates

a) KDOC - Harold

- i) Implementing a new mobile interface on KASPER that will be accessible on smartphones and Android tablets. We will not be supporting blackberry technology. The mobile website is m.kasper.doc.ks.gov
- ii) By mid-July we should complete the JJIS system and we are starting training now. Will begin orientation training at the end of April and the Train the Trainer will begin mid-April or 1st of May.

b) KBI - Steve

- i) RAPID – We are finalizing the specification for receiving dispositions from the courts for DUI. Wichita Municipal Court will help with testing.
- ii) DMV – Are close to having vehicle search available on the KCJIS web portal under master search and it is in testing phase. Expect it to go live with the new feature in about a month. On the driver side we are in contact with KDOR to start moving driver data over.
- iii) Have been in contact with Rebecca Phillips regarding FBI facial recognition pilot software.

10) Local Agency Updates

- a) Overland Park PD, Al Sneller – We have made a presentation to Topeka PD and Miami County SO on Cop Link and we think they are on board to try to use it.
- b) Wichita PD, Don Langford – RapID devices have all failed and have been returned to KBI/MORPHO. Problem appears to be with the 3G/4G service does not work on these devices. It has an issue moving between 3G service and 4G service. Steve will check on the status of this issue.
- c) Steve indicated KBI needs to upgrade system to be able to utilize Bluetooth and USB because we would like to use FBI Repository of Individuals of Special Concern (RISC) system. Do be able to participate in RISC AFIS equipment needs to be upgraded. Once the equipment is upgraded the RapID devices will break. To upgrade will cost KBI about \$100,000 and we do not have the funding to implement it.

Adjourn and Next Meeting

- a) **Motion to adjourn by Harold Sass and it was 2nd by Brad Gilges. The next KCJIS Committee meeting will be held on April 8, 2013; 1:30pm-3:30pm; Judicial Center, Room 269.**