

**Kansas Criminal Justice Information System (KCJIS) Committee**  
**January 14, 2013 1:30pm-3:30pm**  
**Judicial Center, Room 269**  
**Topeka, Kansas**

**Committee Members in Attendance:**

Gordon Lansford, KCJIS Director; Steve Montgomery (KBI), Kansas Bureau of Investigation (KBI) (via teleconference); Randy Moon, Kansas Highway Patrol (KHP); Ed Klumpp, Police Chief's Association; Brad Gilges, 911 Providers; Pam Moses, (via teleconference), Kansas Association of District Courts; Amber Norris (via teleconference), Kansas County & District Attorney Association; Mary Chambers, Juvenile Justice Authority (JJA) and Harold Sass, (KDOC) Kansas Department of Corrections

**Others in Attendance:**

Justin Bramlett, KHP; Amy Johnson, KHP; Don Cathey, KHP; Denise Wheeler, KBI; Al Sneller, Overland Park PD and Don Langford, Wichita PD

**Welcome and Announcements:**

Gordon Lansford, KCJIS Director; called the meeting to order at 1:30pm. Dennis Taylor is no longer the Chair of the KCJIS Committee he has taken a Director position with the State Lottery. Gordon will keep us posted on the replacement for the KCJIS Committee Chair.

**Additions/Corrections to Minutes**

December minutes were reviewed and approved with no corrections. Randy Moon made a motion to approve the Minutes and Ed Klumpp 2<sup>nd</sup> the motion.

**Project/Activity Discussions**

**1) KCJIS Conference 2013**

- a) We will table the discussion on the conference fees until the next meeting.
- b) Hope to have the vendor letters sent out within the next couple of weeks. Denise Wheeler and Don Cathey will be responsible for getting these letters out.
- c) Clarification on grant funding of the KCJIS Conference was discussed and it is determined that we will not use the grant funds because we would not be able to have the type of conference we put on if we use these funds. Federal funds are not allowed to be used if a Conference serves food and/or alcohol even though the funds are not spent on these items.
- d) Status update of where will we placing the Conference fee money needs clarification. We need to place the funds in a State account per the former Chair, Dennis Taylor. Need contact information for Department of Administration to set up the account and Amy Johnson will inquire about a tax ID number that vendors ask for each year.
- e) Draft presentation schedules were reviewed. Option 1 is to have all presentations completed plenary style in one room. Option 2 some content presented plenary style and have only two breakout rooms. It was decided to go with option 2, full day with plenary, lunch and break outs.
- f) Start thinking about topics and email ideas to Amy so she can work out the schedule. Need ideas for luncheon speakers, vendors and presenters.
- g) Need to determine what the registration fee will be this year and think about raising it incrementally each year so we are not totally dependent on vendor money to pay for the conference. Last year's registration fee was \$20.

## 2) NGA Grant and KCJIS Tactical Plan Update

- a) With input from the Committee, Gordon will write the new plan and include items to satisfy the needs of the NGA grant. A draft will be brought back to the February meeting for review. Goal is to approve and finalize the Tactical plan at the February meeting if we can. Tactical document handouts received from KBI and KHP.
- b) The following handouts were provided and reviewed: KCJIS Tactical Plan SFY 2007-2011, 2013-2016 KCJIS Tactical Plan update worksheet, Global Reference Architecture (GRA) Frequently Asked Questions, 7 Steps to a Privacy, Civil Rights, and Civil Liberties Policy, Global Information Sharing Toolkit (GIST), Global Justice Information Sharing Initiative, U.S. Department of Justice's Global Products Overview, Federated Identity and Privilege Management, Justice Information Sharing: A 2010-2012 Strategic Action Plan. These documents contain the requirements for standards to be able to obtain a Federal grant. Kansas is striving to get all connections being built in the future to use these standards.
- c) Steve Montgomery spoke about how we are using NIEM, GFIPM and the Privacy policy in the CONNECT project. The CONNECT project allows access through a single portal between the four states. We are exchanging DL and photo information, Nebraska corrections information, Alabama courts information. You can log onto KCJIS and it will allow you to perform a search all of the mentioned data sources and N-DEX at the same time. The exchanges between all of the systems are built using NIEM XML and the authentication takes place when I log in to KCJIS and ask to search N-DEX. The security mechanisms feature that takes place passes my identity information to N-DEX so they can verify I am an authorized user and can have access to this data, this is built using GFIPM. We have made it possible to use nothing more than the internet with our existing web portals and have built it using these standards to allow another state simply by connecting their user accounts to GFIPM and then connecting their data sources into the NIEM XML exchange they can begin participating in sharing data. There is some work that has to be done to connect but the template, hub, core and model are all built and all the templates and instructions on how to do it are available.
- d) The 2013-2016 KCJIS Tactical Plan update worksheet provided contains compilation of where we are on the projects we were working on and future systems. I did receive Tactical plan updates from KBI and KHP but have not cross reference them with this document. Everyone needs to review the update worksheet and let me know if there are any errors on it. Feedback is only needed if you have corrections. Gordon will email the 2013-2016 KCJIS Tactical Plan update worksheet to the Committee. The new plan will include GRA goals, update on various functionality we have completed, what is included in the system now that we did not have in the previous Tactical Plan and the functionality we would like to develop. The key thing to think about is are there any functionality we need to include in our Tactical Plan that is not on this list.

### Adjourn and Next Meeting

- a) **Motion to adjourn by Ed Klumpp and it was 2<sup>nd</sup> by Randy Moon. The next KCJIS Committee meeting will be held on February 11, 2013; 1:30pm-3:30pm; Judicial Center, Room 269.**